



Monthly News & Updates



ALTO Staffing's COVID-19 Updates

WE APPRECIATE YOU SO MUCH! We know you are on the FRONT LINES taking care of our most vulnerable members of our community.

We care about you, your safety and well-being and the safety and well being of your family. We are your CAREER ADVOCATES! We know that as health care providers we go to work everyday taking the risk of providing patient care to patients with the diagnosis of any type infectious, contagious diseases and illnesses. We are aware that the chances of us coming into contact with COVID19 while providing patient care is likely. In this newsletter we have outlined some helpful tips, practices, and information of our policies here at Alto in addressing the Pandemic.

We are limiting the number of people that we have working in our office, guests, visitors and candidates. We are following the social distancing guidelines and do not want people to wait in our lobby or clinic area. We are sanitizing and disinfecting our lobby, clinic area and application kiosks between each use and employee visit.

Therefore, if you are coming in for updates, please call first.

Helpful tips in the workplace:

- Stay home when you are sick.
- Follow the facility guidelines regarding temperature checks, etc.
- As soon as you arrive at your facility; report to your supervisor
- Find out where your PPE is located for your shift.
- If you have PPE, carry it with you. We are all having to reuse PPE so keep your own personal PPE that was issued for you on your person at all times.
- If you cannot clock in or out; call us at 937-228-7007 anytime; 24/7
- Follow Universal Precautions and CDC recommendations when providing patient care as outlined below.
- If you feel that you are suffering any of the signs and symptoms of COVID19 please notify your recruiter at Alto immediately. They will report it to our Employee Health at Alto HealthCare Staffing, Inc.

Universal Precautions when providing patient care

- Wear clean and freshly laundered scrubs and uniforms before reporting to work.
- Wash your hands frequently with soap and water and especially after every patient or resident interaction.
- Wear PPE when providing patient care including masks
- Always wear gloves when providing patient care, especially if coming into contact with any human bodily fluids.
- Use an alcohol-based hand sanitizer if soap and water is unavailable.
- Avoid touching your eyes, nose and mouth.
- If you are providing patient care to a patient or resident that is being tested for COVID19 or has been diagnosed with COVID19, please follow the facility guidelines for isolation, negative pressure protocol, etc. Please note these patients should be wearing a face mask as well as you wearing your face mask. This will greatly reduce your risk for exposure.
- As soon as you get home from your shift, remove your scrubs/uniform and wash them immediately, avoid having contact with your own family members and household furnishings as much as possible.

Alto HealthCare Employee Health information

The CDC has provided health care facilities with the following guidelines when determining risk factors and exposures to assess the next plan of action:

- If you provide care to a patient or resident and have followed facility guidelines, and practice Universal precautions you should be safe.
- If you have signs or symptoms of COVID19 which include fever, cough or shortness of breath please call us immediately at 937-228-7007 anytime 24/7. We will advise you to contact your personal health care provider immediately.
- If you have provided care to a patient that has COVID19 and you did not have PPE on and your patient or resident did not have on a face mask or ventilator mask you may be considered to be at Medium or High Risk for contracting the virus.
- Employee health will determine your risk factor and advise you on the next steps to take.
- Examples of what steps to take would include self monitoring, active monitoring and work restrictions.
- Your patient or resident may be tested for COVID19 and while tests are pending and you are asymptomatic, you may continue to work and provide patient care depending solely on the facility's policies and procedures.

For additional information please visit the [CDC Website for Information for Healthcare Professionals](#)

Job Opportunities

CRISIS RATES are being offered for **Registered Nurses and Respiratory Therapists** at hospitals through out the country and nation-wide.

STNA's needed! We have increased our **PAY RATES** for Second Shift! Call us or check them out on the Alto APP.

LPN's: We have **CONTRACTS** available in Cincinnati and in Dayton, *guaranteed hours, free health insurance and crisis rates available!*

[Job Seekers, Click Here!](#)

Employee Information

The Alto Mobile App

Please use the ALTO APP to clock in and out of your shifts. NOT using the APP will delay your payroll being processed in a timely manner.

The following benefits with the Alto App:

- See open shifts
- Clock in and out right from your phone; no more paper time slips!
- Receive notifications of last minute needs
- Send us all of your documents through the mobile app.

Please contact your recruiter with any app questions.

If you need help clocking in for a shift, please call our office and speak to one of our staffing coordinators.

Where to find your W2's

W2's will be accessible through ADP only. If you haven't signed up with ADP yet, please visit the Employee Portal at www.altostaffing.com and follow the instructions under View Your Pay Stubs.

You can also stop by the office and use one of our computers!

To print your W2, go to Myself at the top of the page in ADP. Click where it says Pay, then Annual Statements. You will see your W2 followed by the year.

[ADP Website](#)

Visit the Employee Portal if You Need:

- To keep up your credentials
- To view your paycheck stubs
- The Alto Rewards link
- The Gym Reimbursement form

Click on the [Employee Portal](#) link.

We Offer a REFERRAL BONUS!

Refer our next new employee and you will receive \$200!!!

Go to the Employee Portal on our website and fill out the referral form. Turn the form in to your recruiter and once they've worked 200 hours you will receive a check from us!

TELEHEALTH Access for our Employees

If you are sick and need to seek medical attention, you can access our Telehealth Services

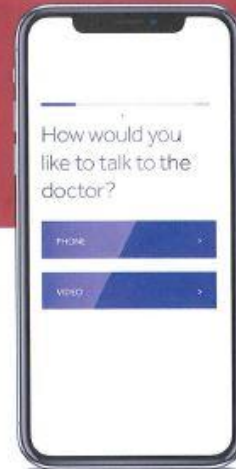


Instant Access to Medical Services When You Need It Most

Telehealth Services Are Now Available Through Your Health Plan*
Telehealth Services Provided by Teladoc

Seeing a Doctor Has Never Been Easier

Your employer is pleased to provide you with telehealth services at the push of a button.



24/7/365 Care for
Cold and flu, allergies, rash
and much more!



Licensed Doctors
U.S.-certified doctors average
20 years of experience!



In Minutes
Connect with a doctor by
phone or video.



Get a Diagnosis
Our doctors recommend treatment
and prescribe medication
(when medically necessary)

Enrolled Members Will Access Telehealth Services in 4 Simple Steps:

- 1 Access the Service**
Through either the Teladoc app, the Teladoc website at www.Teladoc.com or by calling 1-800-835-2362
- 2 Register**
With Teladoc by providing identification and medical information
- 3 Pay \$25 Per Visit**
With either a debit card, credit card, or PayPal account
- 4 Receive Physician Assignment**
Schedule and begin the visit through a phone or video call

Speak with a doctor now! Visit www.Teladoc.com or call 1-800-835-2362

Have Questions? Visit www.medicalstaffcare.com/teladoc-faq

*Telehealth Services Provided by Teladoc. Available to employees enrolled in the MSC Fixed Indemnity Medical Plan and their covered dependents.

April Celebrations!!!

Happy Birthday!

Autumn L., Cierra N., Michelle E., Jasmine L., Stanyale J., Nancy R., Montaga B., Jasmine K., Emilie F., Patricia O., Latasha E., Roghae W., Deon B., Tiffany S., Kortnie J., Jasmine G., Marquis C., Mickaela S., Ervina D., Justin W., Brittney M., Tamara M., Brittney S., Lakesha B., Valerie M., Sefu R., Christy P., Jenniver C., Brandi S., Theresa U., Brooke M., Alyaa D., Sharonda I., Antonio B., Demi N., Shaniece E., Michelle L., Cindy H., Laurie F., Sue Ann C.

Happy Anniversary!

Tiana N. 7 years, Tyetta P. 6 years,
Biaunka P. 6 years, Pam F. 4 years,
Tontionia W. 3 years



Upcoming Holidays

April 10th - Good Friday
April 12th - Easter
May 10th - Mother's Day
May 6th - National Nurses Day
May 25th - Memorial Day - Office Closed
June 21st - Father's Day

[Visit Our Website](#)